

THM-101

1109

Odd Semester Examination 2017

B.TECH. (SEMESTER-I)

**BASIC TECHNICAL COMMUNICATION**

Time : 03:00 Hours

Max Marks : 100

Note : Attempt all questions.

SECTION-A

1. Attempt any two of the following:

[7.5x2=15]

- (a) Explain the process of communication through a diagram depicting the essential components of the process. What are the characteristics of effective communication?
- (b) 'Whether an organization is small or large, it is communication that binds the organization together'. Discuss in detail the formal flow of communication in an organization in the light of the above statement.
- (c) Discuss the origin and scope of Technical Communication and what is the difference between Technical Writing and General Writing. Explain with the help of suitable examples from day to day life.

2. Answer any one of the following:

[5x1=5]

- (a) Merits and Demerits of Verbal and Non Verbal Communication
- (b) Define Kinesics

SECTION - B

3. Attempt any two of the following :

[7.5x2=15]

- (a) Write a letter of inquiry to the professor of Continuing Education, Indian School of Mine. Request him to provide relevant information about orientation courses for Mechanical Engineers. Invent necessary Details.
- (b) Of Discourse is the representative of Bacon's practical and utilitarian wisdom. Discuss with suitable examples.

OR

- (a) What are the challenges to be encountered before realizing the 2<sup>nd</sup> vision/dream visualized by A. P. J. Abdul Kalam?
- (b) Suggest one word for the following :
- (i) A hater of Mankind
  - (ii) A person with Universal outlook
  - (iii) The Science and the origin of words
  - (iv) Disease that affects the wide area
4. Write short note of **any one** of the following: [5x1=5]
- (a) Types of Reading and their importance
  - (b) Merits and Demerits of Jargons

SECTION-C

5. Attempt **any two** of the following: [7.5x2=15]
- (a) "Romance at short notice was her specialty." Do you agree with this statement about Vera's character? Discuss.
  - (b) Compare and contrast of two, Bob and jimmy as two different personalities in the story, After Twenty Years.
  - (c) Discuss the importance of writing skills. What elements do make this skill more effective?
6. Correct the following sentences: [5x1=5]
- (a) Had I saved money, I would purchase a new car.
  - (b) He is grateful for his master about many favours.
  - (c) Look! The sun rises over the hills.
  - (d) English is language of people of England
  - (e) If you were the prime minister, you will live in Delhi.

**SECTION - D**

7. Attempt **any two** of the following: [7.5x2=15]
- (a) Explain the nature and purpose of listening. What is the significance of effective listening?
  - (b) Briefly state the barriers to active listening and what is the role of eye contact and posture in active listening?
  - (c) What does the refund signify in the play? Prove your answer with the help of illustration.
8. Write short note of **any one** of the following: [5x1=5]
- (a) Make your acquaintance with the character of Wasserkopf
  - (b) Difference between Listening and Hearing

**SECTION-E**

9. Attempt **any four** of the following: [5x4=20]
- (a) What is Rhythm? What is its role in English Speech? Illustrate with the help of appropriate examples.
  - (b) Group Discussion? Which personality traits are checked during a group discussion?
  - (c) What is importance of Phonetic Transcription? How can we classify English Speech Sounds?
  - (d) Define organs of Speech and Mechanism of sound.
  - (e) What is the process of designing an effective presentation?
  - (f) Define Intonation Pattern and its two chief kinds

-----X-----